



# City of Carlinville Application for Rezoning of Property

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## INSTRUCTIONS FOR APPLICATION

To have an application processed you must:

1. Submit your completed application to the Zoning Administrator, City Hall, 550 N. Broad Street, Carlinville, IL 62626.
2. Checks may be made payable to the City of Carlinville.
3. The Zoning Administrator will review the application for zoning compliance and visit the applicant's property for initial inspection. Applicant agrees to allow Zoning Administrator access to the property for measurement and photographs.
4. If the Zoning Administrator, in the course of initial review or inspection, determines the project would violate existing zoning requirements, the applicant will be advised of the potential violation and any appropriate recourse.
5. The applicant may need to meet with the Zoning Administrator to provide more information at City Hall or at the applicant's property.
6. A Public Hearing will be held for all rezoning of property. A date will be set and the Zoning Administrator will notify the applicant.
7. After the Public Hearing the Zoning and Planning Commission will make a decision to approve or deny the application. If approved, the application will go forward to the following City Council meeting for approval.
8. The applicant will have the right to appeal any denial by the Zoning and Planning Commission and take their application forward to the City Council.
9. Contact the City Zoning Administrator, with all questions at 217-854-4908

# Application for Rezoning of Property

Application Date \_\_\_\_\_

**Name & Address of Applicant**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Telephone**

\_\_\_\_\_

**Name & Address of Owner  
(if not Applicant)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Subdivision \_\_\_\_\_

Lot No. \_\_\_\_\_

Lot Size \_\_\_\_\_

## **Classification Property is currently Zoned**

Agricultural & Open Land	<input type="checkbox"/>	Neighborhood Commercial	<input type="checkbox"/>
Single Family Residential	<input type="checkbox"/>	General Commercial	<input type="checkbox"/>
Multi-Family	<input type="checkbox"/>	Industrial	<input type="checkbox"/>
Mobile Home Park	<input type="checkbox"/>	City Parks	<input type="checkbox"/>
Governmental, Educational & Religion	<input type="checkbox"/>		

## **Proposed Classification of Property**

Agricultural & Open Land	<input type="checkbox"/>	Neighborhood Commercial	<input type="checkbox"/>
Single Family Residential	<input type="checkbox"/>	General Commercial	<input type="checkbox"/>
Multi-Family	<input type="checkbox"/>	Industrial	<input type="checkbox"/>
Mobile Home Park	<input type="checkbox"/>	City Parks	<input type="checkbox"/>
Governmental, Educational & Religion	<input type="checkbox"/>		

Reason for rezoning of property.

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**Signature of Applicant** \_\_\_\_\_

Date \_\_\_\_\_

**Received:** \_\_\_\_\_

Zoning Administrator

Date \_\_\_\_\_

**Date set for Public Hearing** \_\_\_\_\_

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***For Office Use:***

*\$50.00 fee paid* \_\_\_\_\_ # \_\_\_\_\_

Approved by Zoning Commission Date \_\_\_\_\_

Denied by Zoning Commission Date \_\_\_\_\_

Approved by City Council Date \_\_\_\_\_

Denied by City Council Date \_\_\_\_\_