



City of Carlinville Application for Rezoning of Property

INSTRUCTIONS FOR APPLICATION

To have an application processed you must:

1. Submit completed application to the Zoning Administrator, City Hall, 550 N. Broad Street, Carlinville, IL 62626.
2. Checks may be made payable to the City of Carlinville.
3. The Zoning Administrator will review the application for zoning compliance and visit the applicant's property for initial inspection. Applicant agrees to allow Zoning Administrator access to the property for measurement and photographs.
4. If the Zoning Administrator, in the course of initial review or inspection, determines the project would violate existing zoning requirements, the applicant will be advised of the potential violation and any appropriate recourse.
5. The applicant may need to meet with the Zoning Administrator to provide more information at City Hall or at the applicant's property.
6. A Public Hearing will be held for all rezoning of property. A date will be set and the Zoning Administrator will notify the applicant.
7. After the Public Hearing the Zoning and Planning Commission will make a decision to approve or deny the application. If approved, the application will go forward to the following City Council meeting for approval.
8. The applicant will have the right to appeal any denial by the Zoning and Planning Commission and take their application forward to the City Council.
9. Contact Aaron Coe, Zoning Administrator with all questions at 217-854-4076.

Application for Rezoning of Property

Application Date _____

Name & Address of Applicant

Telephone

**Name & Address of Owner
(if not Applicant)**

Subdivision _____

Lot No. _____

Lot Size _____

Classification Property is currently Zoned

Agricultural & Open Land	<input type="checkbox"/>	Neighborhood Commercial	<input type="checkbox"/>
Single Family Residential	<input type="checkbox"/>	General Commercial	<input type="checkbox"/>
Multi-Family	<input type="checkbox"/>	Industrial	<input type="checkbox"/>
Mobile Home Park	<input type="checkbox"/>	City Parks	<input type="checkbox"/>
Governmental, Educational & Religion	<input type="checkbox"/>		

Proposed Classification of Property

Agricultural & Open Land	<input type="checkbox"/>	Neighborhood Commercial	<input type="checkbox"/>
Single Family Residential	<input type="checkbox"/>	General Commercial	<input type="checkbox"/>
Multi-Family	<input type="checkbox"/>	Industrial	<input type="checkbox"/>
Mobile Home Park	<input type="checkbox"/>	City Parks	<input type="checkbox"/>
Governmental, Educational & Religion	<input type="checkbox"/>		

Reason for rezoning of property.

Signature of Applicant _____

Date _____

Recieved: _____

Zoning Administrator

Date _____

Date set for Public Hearing _____

For Office Use:

\$50.00 fee paid _____ # _____

Approved by Zoning Commission Date _____

Denied by Zoning Commission Date _____

Approved by City Council Date _____

Denied by City Council Date _____